Where to report criminal or fire safety incidents...

If you are a victim or witness to a crime, we urge you to contact University Public Safety immediately. If the crime is in progress or involves possible violence call our emergency number x3 or pick up any Blue Light Emergency Phone (BLEP) or dial 413 from AT&T or Verizon cell phones in the Rochester area. If the crime involves property, but does not pose an immediate threat, call our non-emergency number 585-275-3333. We will notify other police agencies as needed.

Other campus reporting authorities...

You may also seek out other University resources to discuss your concerns, and disclose a criminal incident. These reports are required to be included as statistics in the annual report to our community. Campus authorities with responsibility for campus activities who must report crime statistics to University Public Safety include but are not limited to:

- Title IX Coordinator
- Dean of Students for the colleges on River Campus, at the Medical Center and at the Eastman School of Music
- Dean of Graduate Studies
- Director of Residential Life on River Campus and at the Eastman School of Music
- Associate Vice President for Facilities and Services
- Associate Vice President for Human Resources
- Director of Athletics and Recreation
- Director for the Center for Student Conflict Management
- Counselors or pastoral staff, acting in a professional capacity, are exempt from reporting incidents in a timely manner. However, they are encouraged to provide general disclosure crime event attributes via our proxy or confidential report processes.

About this publication...

Under federal and state law, the University must inform you about campus security policies, procedures, victim rights and services, as well as certain crime statistics reported to campus and local authorities. We must also inform you about fire safety policies, procedures, systems and statistics (see fire safety on p. 15).

Being open about safety, including unpleasant topics, helps us to understand better what we face on campus. What we do, or fail to do, affects our own safety and that of others. The success of individual and University efforts depends on personal and mutual commitments to look after the well-being of one another. This publication contains the security and fire safety annual reports and will prepare you to THINK SAFE.

We are in this together...

Working together promotes awareness of the needs of one’s neighbors and fosters a sense of common purpose. The University is part of a larger, urban community in which crime is a constant reality. Maintaining a safe and secure community must be a cooperative undertaking. Public Safety staff alone cannot resolve every breach of good security practice. A partnership is required. Here’s what you can do:

- Attend at least one of the many personal safety seminars offered throughout the year and incorporate the ideas suggested into daily habits.
- Report hazards, keeping in mind the various means available to summon aid in an emergency.
- Pay attention to signs of possible risk and plan how to respond to these situations.
- Remember, you are responsible for the actions of those you invite to campus while they are here. You can help by informing them of the University’s policies, rules, regulations, and expectations for proper behavior.

Ways we get information to you...

Urgent:
- AlertUR
- Emergency email notifications
- Emergency faxes to departments
- Posted ‘Safety Bulletin’ flyers
- Mailings to departments
- Special meetings at any time needed

Ongoing:
- Campus Crime Log
- Public Safety Web site
- Direct mailings
- Fax network
- ‘Public Safety Update’ in Campus Times
- Other campus media
- Bulletins boards
- Meetings with customer groups
- Daily Activity Report (DAR) Summaries
- Safety Bulletins may be distributed via email through the Security Notices Mail List, posted on Public Safety’s web site, posted on bulletin boards and entrance doors, or faxed to University offices. Bulletins are issued for crimes such as sexual assault, robbery, forcible sex offenses with unknown suspects, patterns of thefts or other losses. In general we distribute a notice when the specifics of the crime are indicative of activity that may put the campus community at risk, or pose significant general security concerns by patterns or frequency of activity.

Contents

- Access Control & CCTV
- Alcohol & Drugs
- Alcohol Regulations
- AlertUR
- Advisory Committee
- Being Safe In An Emergency
- Building Access
- Contact Public Safety
- Crime Definitions
- Crime Log
- Crime Prevention
- Disciplinary Procedures
- Fire Safety
- Hate Crimes
- Hazing
- Information, How To Obtain
- Law
- Map
- Police
- Policies
- Reporting A Crime
- Resources
- Safe Passage
- Safety Escorts
- Sanctions
- Satellite Locations
- Public Safety Authority
- Public Safety Mission
- Sexual Assault Prevention
- Sexual Assault
- Sexual Harassment
- Statistics
- Substantiation Charts
- Telephone Numbers
- Transportation Services
- Victim’s Assistance
- Weapons
- Your Rights
- x3 (Emergencies)
- x13 (Non-Emergencies)

- 585-275-3333 (Non-Emergencies)

Annual Reports: Security and Fire Safety

About this publication...

Under federal and state law, the University must inform you about campus security policies, procedures, victim rights and services, as well as certain crime statistics reported to campus and local authorities. We must also inform you about fire safety policies, procedures, systems and statistics (see fire safety on p. 15).

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Message from the Chief...

Subsequent to the training and graduation of twenty-six peace officers in the spring of 2008, the University of Rochester Department of Public Safety is now comprised of over 50 sworn peace officers and 70 non-sworn public safety officers. The transition to a sworn law enforcement agency has gone very smoothly, and is a credit to the professionalism and training of these officers, as well as the overwhelming support our department has received from the entire university community. Sworn and non-sworn officers are now able to immediately respond to, investigate and resolve almost any situation that may arise.

The past year has been one of continued growth and change. With the passage of Violence Against Women legislation in 2013, schools are now required to report statistics for new categories of criminal activity—domestic violence, dating violence and stalking. You will find statistics included in this Think Safe publication. In addition, hate crime attributes have been expanded to include national origin and gender identity.

University policy statements with respect to these new categories have been included in this year's annual report.

The start of this academic year will usher in several new initiatives within our department. The focus of these initiatives will be an even greater commitment to community involvement. Our officers will be working with Residential Life staff more closely in an “adopt a hall” program, and both Strong Memorial Hospital and River Campus communities will see more high visibility, proactive patrolling. Our officers deployment has been modified so that officers will be regularly assigned to the same “beat”, becoming more familiar with their patrol areas and the faculty, staff and students who live and work there. We are also implementing a new computer aided dispatch and record management system, and our mobile units will be equipped with laptop computers. This upgrade in technology will enhance our operations immensely, and make each individual officer more effective in his or her patrol duties.

Our Officers train and work hard to be the best that they can be. The tremendous support that we receive from the University and the University community is very important to us. Your Department of Public Safety continues to make the safety and security of the University of Rochester community our top priority.

Our mission...

- Protect people at the University
- Inform our community about security issues, personal safety measures, and protective strategies
- Prevent disruption of University activities and misuse of premises
- Protect University and personal property against theft or abuse
- Provide a visible, reassuring, and readily accessible presence
- Foster beneficial community relations

Authority...

New York State Education Law (Section 8605) requires the University to establish procedures for the maintenance of public order on its campus. The procedures are outlined in a “Standards of Conduct” statement adopted by the Board of Trustees on July 15, 1970, and are published in the Faculty Handbook.

University Public Safety is charged with providing general security services at the University, and takes steps to insure the maintenance of public order consistent with its mission.

The Department of Public Safety derives its peace officer authority from the New York State Criminal Procedure Law, Article 2.10, Section 85. Enumerated powers include the power to make warrantless arrests, to carry out warrantless searches, to issue appearance tickets, and the power to make mental hygiene arrests - among others.

How to contact us...

The University maintains an extensive network of over 300 interior and exterior public access telephones. You can call the Public Safety Communications Center for assistance any time of the day or night from any of these phones. Included are over 185 direct-dial Blue Light Emergency Phones (BLEP), 165 elevator phones, 7 areas of rescue phones, 125 service phones (checked by Public Safety) and over 100 interior in-room and exterior telephones in an emergen-

Published by University Public Safety at the University of Rochester, 2014.
Emergency response & notification...

The University’s emergency notification system uses an array of methods and is called ‘AlertUR’. Using technology such as telephone, e-mail and text messages to University computer accounts and handheld devices, it reaches all students and employees.

It shall be the responsibility of all members of the University community to notify University Public Safety at x13 when they become aware of a potential or existing emergency. In the event of a serious incident which poses an immediate threat to members of the University community, our intent is to alert the various campus populations as quickly as possible. It will provide recipients with instructions or information needed to help them make sound decisions and take appropriate action.

There are many factors which affect the decision to issue a mission critical mass notification alert to the campus community. If, in the professional judgment of the responsible authorities, a notification may compromise efforts to assist the victim or response agencies or otherwise mitigate the emergency, an alert may be delayed.

Events would include but not be limited to:
• Urgent life threatening situations
• State of Emergency declarations by a governmental agency
• Facilities infrastructure issue or emergency that causes a building or campus to be closed

The University’s plan identifies key decision makers, communications options, and criteria to be considered in implementing the emergency mass notification systems.

In the event of a disaster, or imminent threat, the Director of Public Safety designee or Chief Safety Officer shall authorize the activation of the AlertUR mass notification systems.

In the absence of the authorized agents the following individuals shall authorize the activation of the mass notification systems: Associate VP Facilities & Services, VP Communications, Sr. VP Administration & Finance, and Executive Crisis Management Team.

The University will post updates during a critical incident on the UR emergency web page at http://www.rochester.edu/working/emergency/. Individuals may call the University recorded information telephone line at 585-275-6111.

AlertUR will be tested twice per year, at a minimum, with the objective of testing within the first 30 days after the beginning of the fall and spring semesters.

No single medium will be sufficient or feasible alone to fully notify all audiences. Each method has capabilities and limitations. The University of Rochester will utilize a combination of communication resources to alert or advise the University community, depending on the situation.

Top 10 ways to keep your information secure...

1. Install antivirus software – Install the University’s FREE antivirus software, available to all students, faculty and staff. Download at: www.rochester.edu/antivirus
2. Keep your computer updated – Keep your computer’s software up to date, including your antivirus.
3. Create strong passwords – Create strong passwords that combine at least eight characters including letters, numbers, and symbols.
4. Log off public computers – When using a public area computer, be sure to completely log off when you are finished using it.
5. Back up important data – Make backup copies of your important computer data, store them securely, and consider storing extra copies at another location.
6. Keep personal information safe – Never respond to emails asking you to disclose any personal information. The University will never email you asking for your personal information including your user ID and password.
7. Limit social network information – Protect your social networking presence, such as on Facebook, by limiting the disclosed amount of personal identifying information.
8. Download files legally – Avoid peer-to-peer (P2P) networks and remove any file-sharing clients already installed on your system.
9. Lock your computer – When leaving your computer unattended, physically secure it to prevent theft and lock the screen with a password to safeguard data.
10. Secure your mobile device – Secure your mobile device with a password or PIN. Set an inactivity timeout and encrypt.

Help us help you...

The quality of our services is dependent on the feedback from those we serve. Our professional standards process helps us to respond to complaints and concerns. We also wish to recognize instances where our staff have been especially helpful and exceeded your expectations in the services they have provided.

Our officers’ relationships with our community are vital to achieving our overall mission of a safe and secure campus environment. All information received will be treated in a confidential manner.

All communications with University Public Safety are handled with the utmost confidentiality. Our officers recognize instances where our staff have been especially helpful and exceeded your expectations in the services they have provided.

When you have a question, wish to say thanks, or file a complaint, to reach us you have several alternatives. You may use its telephone hotline (585-275-6111), department and school telephone trees, blast emergency notifications to campus faculty, staff, and students, or use our web-based system AlertUR.

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When you have a question, wish to say thanks, or file a complaint, to reach us you have several alternatives.

• Call 585-275-3333 and ask to speak with the on-duty shift supervisor
• Call or stop by our offices on the River Campus or Medical Center, and speak with a member of our management team responsible for services in those areas
• Send a written inquiry to the Director of University Public Safety, Mark Fischer, University Public Safety Center, 612 Wilson Boulevard, Box 279000 or email him at mark.fischer@rochester.edu
• File a Feedback Form that can be found at our web site address at www.publicsafety.rochester.edu
Access control and CCTV...

All of us depend on technology each day to add convenience, access information, improve productivity and connect electronically with others - often in an instant. This is true with personal safety, too.

The Department of Public Safety monitors over 18,800 live and security alarm zones or individual points, and almost 1,700 centrally coordinated access devices process a request for access every 1.2 seconds during a typical business day.

We continue to expand the use of CCTV technology to extend our monitoring capability of parking lots, walkways and key building lobbies. This is a multi-year effort that will continue to expand. Over 335 centrally monitored CCTV cameras cover major portions of campus, and images are stored for two weeks on a 50-terabyte array for retrieval. Careful attention is given to the protection of information so it is used only as intended for approved University services.

Public agency relationships...

The law enforcement authority of campus security personnel...

The University Department of Public Safety is a mixed force of sworn and non-sworn staff that works closely with other law enforcement agencies in the area. Sworn officers (peace officers) have legislated special powers, such as the power to make arrests based on information and belief, the power to make mental hygiene arrests - an authority that allows peace officers to intervene promptly in mental health emergencies - among others. Non-sworn officers have no legislated special powers, however, are authorized by the University to maintain order and provide for the safety of the community.

The working relationship of campus security personnel with state and local law enforcement agencies...

The University encourages the prompt reporting of all criminal incidents to University Public Safety, which is the designated group within the University to receive such reports and to interact with law enforcement agencies. Public Safety will notify other law enforcement agencies when a felony has occurred on its premises, when the victim of a crime requests it, or when needed to assist in an arrest, and to assist in preventing disruption of services.

University ID cards...

Your ID card may be used for more than establishing your credentials at the University. It is also used for accessing facilities using ID card readers, such as the residence halls, and for students is also used for One Card services. It is extremely important to report the loss of your ID card, so access privileges of the lost card may be turned off, and to have a new ID card issued to you. During business hours, visit the ID Office on either River Campus or at the Medical Center. After hours, call Public Safety to report the loss. Students are responsible for deactivating their One Card account (dining & URos) by logging into my.rochester, until a replacement card is received.

Campus Emergency Response & Evacuation Procedures...

The University is committed to keeping its community informed of emergency circumstances on its premises and to that end employs various means to notify community members of safety concerns. Such concerns range from criminal trends (timely warning standard) which impact personal safety on and near campus, to imminent environmental events or in-progress criminal events (immediate notification standard) which threaten life safety.

The University will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the appropriate notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

Decisions to make an immediate notification fall to the offices of Public Safety, Environmental Health & Safety and University Communications. Testing of the notification system, AlertUR, is done at least annually. [See page 3 for more information]

Missing Student Protocols...

If a member of the University community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify Public Safety at 985-377-3333. We will generate a missing person report and initiate an investigation. After investigating the missing person report, should Public Safety determine that the student is missing and has been missing for more than 24 hours, we will notify the Rochester Police Department (RFD) and the University shall notify the student's emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, the University will notify the student's parent or legal guardian immediately after Public Safety has determined that the student has been missing for more than 24 hours.

In addition to registering an emergency contact, students residing in on-campus housing have the option to identify confidentially an individual to be contacted by the University in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, the University will notify that individual no later than 24 hours after the student is determined to be missing. Students who wish to identify a confidential contact can do so with Public Safety.

Reports of students missing for 24 hours or more should be made to one of the following:

- Public Safety
- Residential Life (River Campus or Eastman School)
- Dean of Students (River Campus or Eastman School)

Official missing student reports made to offices other than Public Safety must be referred immediately to Public Safety. [See page 13 for additional information]
In the community...

Strong Memorial Hospital provides medical services to the Rochester community at a number of sites in the metropolitan area. Primary protective responses to these locations are handled by the Rochester Police Department or other local law enforcement agencies. In an emergency, at an off-site location, call 911. Depending on your location, you may have to dial 9 before 91.

We assist in developing working relationships and procedures with the local law enforcement agencies that serve these sites. University crime prevention staff conduct site surveys and are available to present workshops on topics of interest. Reports of crimes from off-site locations can be faxed to us on a special report form for this purpose. Contact our Crime Prevention Office at 585-273-2220 to learn more.

Criminal activities involving students at non-university locations are reviewed by the respective Dean of Students for a disciplinary process, if warranted. Activities off of campus locations involving staff are referred to the controlling department and Human Resources for review and possible action.

Crime prevention and victim assistance...

Through Student Orientation Programs, Parent Orientation Programs, services, new employee orientations and department visitations, University crime prevention staff address thousands of students, parents, and employees on personal safety issues yearly. We respond to special requests from groups of staff members or students and present individualized workshops on topics of particular concern. We also distribute Security Bulletins and conduct office/building safety surveys.

We make available victim assistance support services for a crime against the person. Assistance may begin the day after a crime is reported and may continue through the often confusing stages of the criminal justice process.

The University does not assume responsibility for property if it is lost or stolen. To protect your property, record any identifying marks or serial numbers on a list and keep it in a safe place. Items without serial numbers may be engraved with a unique number for identification purposes. We strongly urge you to check your family homeowner’s insurance policy and secure coverage if needed. To find out more about any of the services offered by our Crime Prevention Office, call 585-273-2220.

University shuttle service...

First Transit operates shuttle services at the University. University community members can use these shuttle routes free of charge by presenting a current University ID card. Schedules are posted at major bus stops. Copies are available at the River Campus and Medical Center Parking Offices and at the Wilson Commons Information Center. Call Parking and Transportation Services at 585-275-5953 for complete information, or go to http://www.rochester.edu/parking/options/busesandshuttles.html.

On campus:
Living safely in the residence halls requires paying attention to a few important points:

- Keep your doors and lower level windows locked when you are gone, even if you only leave for a few minutes.
- Have your keys ready as you approach your residence.
- If someone knocks, find out who it is before you answer.
- Draw the shades after dark.
- Don’t leave any valuables in places where they may be visible from the outside of your residence.
- Do not advertise your absence with a note.
- Don’t attach your name or address to your keys.
- If your keys or ID card are lost or stolen, contact Residential Life right away to prevent misuse. After hours, call Public Safety at 585-273-3333.
- Keep your bedroom door closed and locked. It affords additional security and safety in case of a fire.
- Lock your exterior doors.
- Report defective locks, card readers, or burnt-out lights to the Facilities Customer Service Center, 585-273-9507.

- Make sure the locks in your residence have been changed since the previous residents moved out.
- Have a viewfinder installed in your front door. Make sure to ask all uniformed persons or repair people for identification.
- Leave spare keys with a trusted neighbor; never leave them hidden outside your residence.
- List only your first initial and last name on a mailbox and in the telephone directory.
- Answering messages should not indicate that you are single, not home, or on vacation.
- Leave some lights on when you go out, or set some lights on a timer to make it appear someone is at home.
- If you’re gone for an extended period of time, have a trusted neighbor pick up your mail and keep an eye on your residence.
- If your keys are lost or stolen, change your locks right away.

Shuttle routes:
- Strong Memorial Hospital provides medical services to the Rochester community at a number of sites in the metropolitan area. Primary protective responses to these locations are handled by the Rochester Police Department or other local law enforcement agencies. In an emergency, at an off-site location, call 911. Depending on your location, you may have to dial 9 before 91.
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- Criminal activities involving students at non-university locations are reviewed by the respective Dean of Students for a disciplinary process, if warranted. Activities off of campus locations involving staff are referred to the controlling department and Human Resources for review and possible action.

Safe passage...

University Public Safety regularly conducts surveys to assess campus needs and to plan for the future. We check lighting levels in parking lots, on walkways, and around buildings. We also assess landscape plans and maintenance. Building designs are surveyed, along with other features that promote personal safety practices. All exterior and eleva- tor phones are checked on a regular basis.

Each year, Public Safety staff, University administration, faculty, and students join in the campus Walk for Light. Poorly lit and potentially unsafe areas are identified and Public Safety takes steps to improve safety in those locations. Suggestions make a difference! Changes or additions to campus buildings or programs may create new travel patterns or travel times. Suggestions from participants have resulted in the installation of several Blue Light Emergency Phones and upgraded lighting along several pathways. Even if you don’t participate in the Walk for Light, let Public Safety know if you have a suggestion for making the University of Rochester a safer place.

Living safely...

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Living safely in the residence halls requires paying attention to a few important points:

- Keep your doors and lower level windows locked when you are gone, even if you only leave for a few minutes.
- Have your keys ready as you approach your residence.
- If someone knocks, find out who it is before you answer.
- Draw the shades after dark.
- Don’t leave any valuables in places where they may be visible from the outside of your residence.
- Do not advertise your absence with a note.
- Don’t attach your name or address to your keys.
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- Keep your bedroom door closed and locked. It affords additional security and safety in case of a fire.
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- Leave some lights on when you go out, or set some lights on a timer to make it appear someone is at home.
- If you’re gone for an extended period of time, have a trusted neighbor pick up your mail and keep an eye on your residence.
- If your keys are lost or stolen, change your locks right away.

Off campus:
Living off campus requires special safety attention:

- Make sure the locks in your residence have been changed since the previous residents moved out.
- Have a viewfinder installed in your front door. Make sure to ask all uniformed persons or repair people for identification.
- Leave spare keys with a trusted neighbor; never leave them hidden outside your residence.
- List only your first initial and last name on a mailbox and in the telephone directory.
- Answering messages should not indicate that you are single, not home, or on vacation.
- Leave some lights on when you go out, or set some lights on a timer to make it appear someone is at home.
- If you’re gone for an extended period of time, have a trusted neighbor pick up your mail and keep an eye on your residence.
- If your keys are lost or stolen, change your locks right away.

Avoid getting hooked by phishers...

Phishing is an Internet scam where scam artists send official-looking emails to people, attempting to fool them into disclosing their personal information. They can pretend to be from a legitimate bank, organization, government agency or store, or claim to be the host of a lottery or contest. Some even imitate the University Helpdesk. They try to get victims to reveal personal information such as user names and passwords, banking records or account numbers, or social security numbers by replying to the email or entering it on a phony web site. Phishing is dangerous because it can easily result in credit card fraud or identity theft.

- Be on the lookout for suspicious emails. Legitimate, responsible companies will never solicit personal information over email. Never reveal personal or financial information in a response to an email request, no matter who appears to have sent it.
- Don’t click on links or attachments contained in emails. Instead, visit the mentioned web site directly by using a search engine to locate the real site. If the web address found through the search engine and the address in the email do not match up, the email is most likely a phishing attempt or spam and should be deleted.
- Set up a spam filter. A spam filter can greatly reduce the amount of phishing emails you receive. The University offers a free spam management system.
- If you are still tempted to click, pick up the phone instead. If the message looks real and you are really tempted to respond, instead look up the phone number of the company and call them. Do not use any phone number in the email as it could be fake. Even if the message was actually sent by the company and if you can take care of any issues over the phone instead.
The River Campus Medical Emergency Response Team (R/C MERT) is a basic life support first response team operating under NYS Emergency Medical Services (EMS) regulations that provides 24/7 emergency medical response during the academic school year at the River Campus. Crews are composed of at least 2 Emergency Medical Technicians (EMTs) and 1 medical assistant between 8:00 PM and 8:00 AM. During the day, EMTs with pagers respond if available. EMTs will evaluate and treat individuals based on Monroe-Livingston Regional EMS and New York State Department of Health protocols for EMS. A patient's capacity to refuse treatment and/or transportation to a hospital must be based on an EMT's assessment, or by direct order of a medical control physician. For information about refusing medical aid, visit www.wcmems.org.

To request emergency medical services call 1x13 at the River Campus, the Medical Center, and Eastman School of Music. R/C MERT does not respond off campus. Dial 911 for an emergency response by the local EMS organization at off-campus or Riverview Apartments/Brooks Landing/Brooks Crossing sites.

Health Risks

Serious health and personal risks are associated with use and abuse of alcohol and other drugs. These may include physical or mental impairment or death. There are both short and long-term effects on cognition, memory retention, information processing, coordination, athletic and academic performance, and the ability to make critical decisions. Use and abuse of alcohol and other drugs may lead to conduct which causes injury, death, or damage to users or to the person or property of others.

**Drug** | **Immediate effects on the body** | **Common complications and long-term effects**
---|---|---
**DEPRESSANTS** | Also called downers, decrease body processes such as breathing, heartbeat and brain activity. | Dehydration, hangover, overdose or mixing with other depressants can cause respiratory failure, obesity, impotence, psychosis, ulcers, malnutrition, liver and brain damage, death.
Alcohol | Muscle relaxation, depression, impaired motor control, impaired memory and judgement. | Respiratory and circulatory depression, delirium tremens, vomiting, sweating, dry mouth, lowered libido, lethargy, constipation, weight loss, temporary sterility and impotence, withdrawal sickness, anxiety, death.
Narcotics | Euphoria, drowsiness, painkiller. | Headache, dizziness, accelerated heart rate, nausea, nasal irritation, cough, loss of coordination, hallucinations, liver, kidney, bone marrow and brain damage, death.
Inhalants | Lowered blood pressure, relaxation of sphincter muscles, feeling of heightened sexual arousal. | Severe breathing problems, loss of reflexes, seizures, coma and death.
**GHB** | (Gamma-hydroxybutyrate) | Urinary retention, gastrointestinal disturbances and anemia.
**ROBHYPOSTOL** | (Selegline) | Increased heart rate and blood pressure, blood vessel narrowing, convulsions, dysrhythmia.
Valium, “Clarity”, “Lover’s Speed” | Decreased blood pressure, drowsiness, visual disturbances, dizziness, confusion. | High blood pressure, emphysema, bronchitis, heart and lung disease, cancer, death.
Caffeine | Increased mental alertness, increased blood pressure and respiration. | Nervousness, insomnia, dehydration, stomach irritation, fatigue.
MDMA* | “Ecstasy”, “XTC”, “X”, “Adam”, “Clarity”, “Lover’s Speed” | Hypertension, heat attack, stroke, kidney failure and depression.
Amanita muscaria | Increased in heart rate, blood pressure, temperature and alertness, dehydration. | Cardiac and neurological damage, seizures, permanent brain damage.
**STIMULANTS** | Also called amphetamines, increase energy, physical activity, and feeling of well-being. | Tremors, nasal bleeding and inflammation, tic-like psychoses, damage to nasal septum and blood vessels, death from overdose.
Cocaine | Brief euphoria, increased energy, intense exhilaration. | High blood pressure, emphysema, bronchitis, heart and lung disease, cancer, death.
Nicotine | Relaxation, increased confidence, increased metabolism. | Nervousness, insomnia, dehydration, stomach irritation, fatigue.
MDMA* | “Ecstasy”, “XTC”, “X”. | Increased in heart rate, water pressure, temperature and alertness, dehydration.
**MDMA** | (3,4-Methylenedioxymethamphetamine) | Hyperthermia, heart attack, stroke, kidney failure and depression.
Stimulant, “Clarity”, “Lover’s Speed” | Increased in heart rate, blood pressure, temperature and alertness, dehydration. | Numbness, feedback loops, tremors, depression, memory loss.
**METHAMPHETAMINES** | (Methamphetamine) | Caffeine and other stimulants, convulsions, permanent brain damage.
**HALLUCINOGENS/Psychedelics** | Can cause visual, auditory, and other sensory hallucinations. | Impaired driving ability, possible lung damage, reduced sperm count and sperm motility, damage from impure dose.
Cannabis | Relaxation, altered sense of hearing, time, vision, euphoria, increased heart rate and appetite, dazed pupils, memory impairment | Numbness, feedback loops, tremors, depression, memory loss.
LSD* | “Acid”, “Boomers”, Yellow Sunshine | Increased in heart rate and blood pressure, blood vessel narrowing, convulsions, dysrhythmia.
Vitamin K, “Cat Valiums” | Low Doses: impaired attention, learning abilities and memory. High Doses: delirium, convulsions, impaired motor function | High blood pressure, dehydration, and potentially fatal respiratory problems.

Alcohol and other drugs...

The Drug-Free Schools and Communities Act Amendments of 1989 require an institution of higher education, as a condition of receiving funds or any other form of financial assistance under any federal program, to certify that it has adopted and implemented a drug prevention program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees.

**Alcohol regulations...**

- Alcohol may be served only to those 21 years of age or older.
- Drinking of alcohol is prohibited in all University public spaces and grounds except at registered events.
- Any group, formal or informal, planning an event where alcohol is to be served must comply with regulations on each campus for host training, registering the event, controlling the service of alcohol, service hours, the sale of alcohol, attendance, food and beverage quantities, BYO, events, and advertising. Public Safety staff conduct checks of events to verify that University regulations are being followed.

**Consequences of violations...**

The University Student Alcohol Policy has been adopted with the letter and spirit of the New York State laws regulating alcoholic beverages and to address the special problem of alcohol use on the campus. The Center for Student Conflict Management/SCSM in the Office of the Dean of Students oversees the administration of the University Student Alcohol Policy and regulations. Violations will be adjudicated through the SCSM. Individuals or groups who violate the University policy are subject to sanctions appropriate to their circumstances.

Organizers of events where alcohol is served or individuals who serve alcohol at on-campus events are responsible for compliance with all applicable laws and regulations at their events. If the organizers do not exercise responsible control over the conduct of their guests, they may be held accountable in campus judicial proceedings in addition to any applicable civil or criminal process.

An electronic copy of the Full University Student Alcohol Policy is available at http://www.rochester.edu/college/odso/assets/pdf/standardsofstudentconduct20132014.pdf or in the Center for Student Conflict Management on River Campus or the Student Activities office at the Eastman School of Music.
Related policies...

Drug-free workplace-controlled substance policy (#173) The University is committed to the development and maintenance of a drug-free environment, and will not tolerate the unlawful possession and use of controlled substances (drugs) on its premises. The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in and on University-owned or controlled property.

Pre-placement drug testing policy (#160) The University of Rochester is committed to providing a safe, healthy, and productive work environment for all employees. In conjunction with Policy 171, all final candidates for positions within Strong Memorial Hospital and other listed departments will be required to participate in a drug screening test. All offers will be made contingent upon completion of a drug test with a negative result. The University is committed to maintaining confidentiality and privacy of the individual.

Smoking policy (#170) The University has a responsibility to provide and maintain a working environment that is safe, healthy, and as comfortable as possible. According to the policy, all buildings and vehicles, regardless of location, which are owned or leased by the University, will be entirely smoke-free. This policy applies to all indoor air space, including individual faculty and/or staff offices. Smoking is prohibited in all University-owned and leased housing, including residence halls. All communal spaces within University housing are smoke-free. Smoke-free residence halls are not only University policy, but is New York State Law. Individuals who wish to smoke out-of-doors must do so away from entryways and air intakes into the building.

University student alcohol policy The University permits responsible use of alcohol by those legally of age to purchase alcoholic beverages. The University does not condone irresponsible use of alcohol, regardless of age. Individuals who engage in irresponsible behavior, in which the use of alcohol is a related factor, will be subject to disciplinary action. Individuals who engage in irresponsible behavior that violates University rules and regulations, damages property, or causes injury while using alcohol will be subject to disciplinary action.

Student Support Network of the College...

The Student Support Network consists of staff from various campus offices who meet monthly to discuss trends and “hot topics” in higher education. Members of the Student Support Network also discuss how to support faculty and staff who work closely with students of concern. On a weekly basis, representatives are asked to review a confidential list of students who have been identified through the CARE network and to provide the CARE team with any additional information that would assist in the support of these students. Currently, the Student Support Network has representatives from Residential Life and Housing, Undergraduate and Graduate, University Counseling Center, Interfaith Chapel, University Health Service, International Services Office, Dean of Students, University Intercorssor, Public Safety, University Health Promotions, the College Center for Advising, Services, Center for Excellence in Teaching and Learning, Bureau Office Financial Aid, Fraternity and Sorority Affairs, Athletics, Wilson Commons Student Activities, the Office of Minority Student Affairs, Kears Center, Parent and Family Relations, Admissions, and the Intercultural Center.

Federal and State Laws

The following summary is not intended to be a definitive explanation of the law, but rather an overview of state and federal laws regarding the possession, use and distribution of illicit drugs and alcohol. It is intended only to be generally representative of these laws.

### NY State Laws

#### Alcohol

- It is illegal for anyone under the age of 21 to purchase or possess any alcoholic beverage with the intent to consume it. • A fine of up to $50, and/or completion of a court ordered alcohol awareness program, and up to 36 hours community service, may be imposed for a violation.
- It is illegal for anyone under the age of 21 to present false evidence of age to purchase any alcoholic beverage. • A fine of up to $100, up to a year’s probation, completion of a court ordered alcohol awareness program, up to 26 hours community service, and, if a driver’s license is used, suspension of the license. Possession of false ID may result in a forgery charge.
- A driver who is intoxicated and causes someone’s death in an accident may be charged with vehicular manslaughter. • Punishable as a misdemeanor.
- A person who is under the influence of alcohol while driving while intoxicated is a criminal offense. • May result in a fine, a license revocation, and imprisonment.

#### Illicit Drugs

- Unlawful possession of marijuana, even in the smallest quantity. • Punishable by a fine of up to $100.
- Subsequent violations of marijuana possession • May result in fines to $200 and/or imprisonment for up to 15 days.
- Selling more than 16 ounces of marijuana • A felony punishable by up to 15 years in prison.
- Possession of larger quantities of marijuana or selling it • Penalties depend on the quantity involved, the criminal record of the violator, and other factors.
- Unlawful possession of small amounts of a controlled substance (e.g., cocaine, LSD, PCP, hallucinogenic substances, stimulants, narcotics) • A penalty of up to one year in jail.
- Violations of all other possession and sale laws involving controlled substances • Are considered felonies. In some cases, conviction may result in punishments of up to life in prison.
- First conviction of illegal possession of a controlled substance • May result in imprisonment for up to one year and/or a fine of up to $100,000.
- Subsequent conviction for illegal possession of a controlled substance • Subsequent convictions carry stiffer criminal penalties. Other penalties may apply, such as forfeiture of property used in connection with the crime, denial of certain federal benefits, and revocation of certain federal licenses.
- Federal trafficking of marijuana (depends on the form of the substance, quantity, and record of the violator) • A fine of up to $100,000 and/or imprisonment for up to one year.
- Federal trafficking of controlled substances such as heroin, cocaine, PCP, and LSD (depends on the substance, quantity, and record of the violator) • Penalties range from five years to life imprisonment and/or fines of up to $1 million (within 1,000 feet of a University, prison terms and fines are twice the regular penalties for the offense, including a mandatory prison sentence of at least one year).
Notes For Statistical Tables

- The University is committed to personal safety through education. Data include all reports to Public Safety, other campus authorities and outside public agencies.

- The Title IX Coordinator manages a special outreach program to collect information on incidents that may not have been reported to Public Safety.

- Tallies are based on dates of reporting and may differ slightly from those based on dates of occurrence.

- Our statistics indicate that few arrests were made specifically for alcohol or drug law violations. These substances were factors present, at times, when arrests or other enforcement actions were taken for violations of criminal law where alcohol or drugs were a contributory factor. Misuses of substances does not absolve individuals of responsibility for their actions.

- Statistics for referrals for alcohol and drug violations count the number of persons present at the time of a violation. Statistics for referrals for conduct violations come from a primary review and did not necessarily result in charges being found culpable. Counts are taken from reports to the Dean of Students offices and Residential Life staff.

In preparing the annual disclosure of crime statistics to the University community, information is obtained from the following sources:

- University Public Safety
- local police (Rochester Police, Brighton Police, Monroe County Sheriff’s Office)
- campus authorities having significant responsibility for student activities
- proxy reports submitted by persons who have confidential knowledge

For disclosure purposes, crime statistics reported to any of these sources are counted in the calendar year the crime was reported.

A written request, with an accompanying background packet, is sent to all sources. At the University, these include a senior Dean for each college: Student Affairs and Athletics leaders, as well as other Directors or Department heads. Data is compiled and reported in “Think Safe”, which is published and distributed by Public Safety on behalf of the University. The full contents are available in paper and electronic form.

Jeanne B. Clery Act definitions...

General crime definitions...

EB Uniform Crime Report (UCR) definitions are used for classifying report types for annual report disclosures of general crime categories.

Arson - Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Criminal Homicide-Manslaughter by Negligence - The killing of another person through gross negligence.

Criminal Homicide-Murder and Non-negligent Manslaughter - The willful (non negligent) killing of one human being by another.

Robbery - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by using the victim in a product.

Aggravated Assault - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury; accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary - The unlawful entry of a structure to commit a felony or a theft.
### Hate crime definition...

Clery Reportable Hate Crimes - Any of the above criminal offenses, plus harassment (intimidation), larceny (theft), or vandalism (destruction, damage or vandalism of property)…that manifest evidence of prejudice based on race, gender, gender identity, religion, sexual orientation, ethnicity, national origin or disability…” are reportable as hate crimes. In addition to these, any other offense that results in some level of bodily injury is counted as a hate crime.

### Campus authority definitions...

Campus police, security, and others identified as the recipients of crime reports.

Officials with significant responsibility for student and campus activities, including:
- student housing and student centers
- student discipline and judicial proceedings
- team sports and recognized clubs

Includes student RAs and security monitors

Does not include:
- Pastoral counselors when acting in the capacity of a counselor
- Licensed professional counselors when acting in the capacity of a counselor
- Campus health center physicians
- Faculty who do not advise student groups
- Clerical and support staff

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**Daily crime log...**

Federal Law requires schools to maintain a log of criminal activity that is available for viewing during regular business hours. Our crime report log is located in our main offices at 620 Wilson Boulevard. A review will reveal that crime numbers in the log do not run sequentially. We assign report numbers for all reportable activities, both criminal and non-criminal. Only report numbers generated for criminal activity are listed in the crime log.

The Clery Act requires that daily crime incidents be listed using state law classifications. However, the annual crime tallies for disclosure purposes require use of FBI Uniform Crime Report definitions for certain prescribed crimes, and may not match some crimes listed in the daily log.

According to Federal Law, an institution may withhold any of the required fields of entry if any of the following conditions apply:
- disclosure would jeopardize the confidentiality of the victim
- disclosure would jeopardize an ongoing criminal investigation or the safety of an individual
- disclosure would cause a suspect to flee or evade detection
- disclosure would result in the destruction of evidence
Sexual harassment and sexual assault

Reporting sexual harassment, sexual assault, dating/domestic violence or stalking...

The University encourages all individuals who believe they have been the victim of harassment or discrimination, including sexual harassment or assault, dating/domestic violence or stalking to promptly report the incident to University Public Safety, the Title IX Coordinator, or the Dean or Dean of Students Office of any of the University’s schools. University Public Safety can assist victims in making a report to other area law enforcement agencies and the Title IX Coordinator can help individuals understand their options and help them make formal or proxy reports. The Proxy Reporting System allows victims to share the basic facts of the incident with the proper University office while preserving their rights to privacy and confidentiality to the maximum extent possible under the law.

Upon receiving a report the University will conduct a prompt, fair and impartial investigation coordinated by the Title IX Coordinator and conducted by officials who receive annual training on issues related to sexual harassment, dating and domestic violence, sexual assault and stalking (these are referred to as sexual misconduct). These investigators are trained in conducting investigations in a manner that protects the safety of victims and promotes accountability. After gathering all of the relevant information, the investigators will submit a final report to the appropriate decision maker or decision making team (this varies depending on the role of the alleged perpetrator) for adjudication. The decision maker/making team then evaluates the report and determines whether or not a violation has occurred using the preponderance of evidence standard.

The Student Sexual Misconduct Policy (https://www.rochester.edu/sexualmisconduct/assets/pdf/StudentSexualMisconductPolicy.pdf) outlines the policies and procedures that govern student behaviors related to sexual misconduct. The Office of the Dean of Students in the School of Arts and Sciences and Engineering is responsible for adjudicating all cases of alleged sexual misconduct by students. Violations of the Student Sexual Misconduct Policy may result in probation, suspension or expulsion from the University.

The University Policy Against Harassment and Discrimination (http://www.rochester.edu/workingsphere/policies/pdfs/policies/100.pdf) outlines the policies and procedures that govern employees, visitors, patients and guest behaviors related to sexual misconduct. Violations of the Policy Against Harassment and Discrimination may result in outcomes including but not limited to adverse employment actions (including, but not limited to, termination of employment) and a ban from University of Rochester property.

Students, faculty and staff who wish to seek assistance without the University’s involvement may contact a number of Rochester area resources including:

Lifeline 905-275-7211
RESTORE 905-546-2777
Alternatives for Battered Women (ABW) 905-232-7333
Safe Journey 905-425-1160
Rochester Police Dept. Victim Assistance Unit 905-428-0630

Definitions...

Sexual Harassment

The University’s definition of sexual harassment is precisely explained in the University’s Policy Against Discrimination and Harassment and is applicable to students, staff, and faculty. Depending on the facts and circumstances, the following behaviors may constitute sexual harassment:

- sexually degrading words or gestures
- verbal sexual abuse or harassment
- offensive sexual graffiti, pictures, or cartoons
- subtle pressure for sexual activity
- leering or ogling
- disparaging remarks to a person about his/her gender or clothing
- unnecessary touching, patting, pinching, or brushing
- stalking, telephone, and/or computer harassment
- forced sexual contact including sexual assault, rape, or date rape
- dating or domestic violence

Sexual Assault

Forcing someone to have sexual intercourse or engage in sexual contact is against the law. According to New York State law, rape occurs when a person is forced to have sexual intercourse or if she or he is nonconsenting, unable to consent, or fearful for life or safety. The force can be any amount, real or threatened, that places a person in fear of injury or fear for her or his life. A perpetrator does not have to use a weapon or cause physical harm to make the victim fear for her or his safety. A person is legally unable to consent if incapacitated due to drug or alcohol consumption, or being physically helpless, mentally incompetent, asleep, unconscious, or less than 17 years old. Depending on the age of those involved, amount of force used, type of sexual contact, and other factors, a perpetrator may be charged with sexual misconduct, rape, sodomy, and/or sexual abuse. These are crimes with penalties up to 25 years imprisonment and $5,000 fine.

Domestic/Dating Violence

According to New York State law, dating/domestic violence can be defined as any of these acts that a person might be charged with when one member in a household relationship inflicts harm against another. Charges may include assault and attempted assault, menacing, harassment/aggravated harassment, disorderly conduct, stalking, reckless endangerment and more. Penalties will depend on severity of injuries, if any, whether minors were present, and if restraining or protective orders were violated.

Stalking

According to New York State law, stalking can be defined as engaging in a course of conduct directed at a specific person which is likely to cause fear of harm to the physical health, safety or property of such person. Conduct may consist of following, telephoning or initiating communication or contact. Sanctions range from up to 3 months in jail, to up to 7 years in prison, depending upon severity of offense.

The Title IX Coordinator...

Morgan Levy serves as Title IX Coordinator for the University. Her office is located in 271 Wallis Hall and she can be reached by phone at 905-275-7814 or via e-mail at Morgan.Levy@rochester.edu. Ms. Levy is available to students, staff, and faculty to help clarify the process for making complaints, and to help address complaints, questions or reports dealing with sexual harassment and assault, including dating and domestic violence and stalking. Ms. Levy can give information about how to report an incident to either the police or a university official who has the authority to take action against a perpetrator. As Title IX Coordinator, Ms. Levy also educates the University community about sexual harassment and assault issues and can be consulted if previous questions or complaints have not been resolved satisfactorily.

The University Counseling Center, the Employee Assistance Program and the Chaplains are also available to discuss questions or problems concerning personal relationships and/or sexual harassment, sexual assault, dating or domestic violence and stalking. These counseling services offer confidential, personal counseling and do not have the authority to discipline, expel or prosecute a perpetrator.

If you have been subjected to dating violence, domestic violence, sexual assault or stalking...

- Ensure your safety. Call Public Safety at 905-275-3333 if you are on campus or the local police at 911 if you are off campus. You can notify Public Safety and the police even if you do not wish to file an official report or pursue criminal proceedings. Specialized University Police Public Safety staff are available to work with you throughout the process.
- Get medical care as soon as possible. Do not shower, bathe, douche, change your clothes, brush your teeth, or eat until after you have been examined for physical injury and have discussed your medical options.
- If you believe you are the victim of stalking, seek a protective order limiting the ability of the alleged stalker to contact you in any way. University Public Safety (905-275-3333) and the Rochester Police Department’s Victim Assistance Unit (905-428-6000) can assist you in obtaining a protective order from Criminal or Family Court. If you obtain an order of protection, you must bring the order to University Public Safety as quickly as possible. Upon notice of the order, the University will enforce the any provisions that apply on campus. The Office of the Dean of Students can also issue Active Avoidance Orders that set expectations for no contact between you and the alleged stalker on campus. Please note that Active Avoidance Orders are not legal instruments and are only enforceable through the University’s internal adjudication processes.
- If you believe you have been sexually harassed or assaulted, or the victim of dating/domestic violence or stalking consider reporting the incident to one of the individuals below:
  - Morgan Levy, Title IX Coordinator, 271 Wallis Hall, Morgan.Levy@rochester.edu, 905-275-7814
  - Your supervisor or more senior leaders in your school or department.
  - The appropriate Dean’s Office if the alleged harasser is faculty.
  - The Office of Human Resources if the alleged harasser is staff.
  - The Office of the Dean of Students if you are a student or the alleged harasser is a student.
- University Public Safety. They can help you make a report with the appropriate law enforcement agency as needed.

Your rights...

You have the right to:

- Seek medical treatment as soon as possible, including collection of evidence crucial to pursuing criminal charges. By law, evidence is maintained for a specified period of time to allow for this option should a victim or nor wish to pursue charges right away
- Have allegations of sexual assault treated seriously; you have the right to be treated with dignity
Sexual harassment and sexual assault— as well as to procedures for adjudicating complaints of sexual harassment within the
have been subjected to rape, domestic violence, dating violence, sexual assault or stalking, the University's procedures for appealing the results of the proceedings of any kind to the results that occurs to prior to the results become
final; and when such results become final
3) the right to have a support person/advisor of their choice at any proceeding or related meeting
To receive written notification about 1) counseling, health, mental health, victim advocacy, legal assistance and other services available both on and off campus 2) options for and available assistance in changing academic, living, transportation and working situations, if requested by you and reasonably available, regardless of whether you choose to formally report the incident or not
Be free from any pressure from campus personnel to 1) report crimes you don't want to report 2) report crimes as lesser offenses than you perceive them to be 3) refrain from reporting crime 4) refrain from reporting crimes to avoid unwanted public publicity
Be free from retaliation from making a report or asking questions
Access support services here at the University or within the Rochester community
Talk with someone from the office of the Dean of Students who can offer further support and information 885-275-6095
Contact the Title IX Coordinator at 885-273-7814 to discuss your options for making a report
Call your Human Resources representative

Retribution...

Retribution for reporting sexual harassment, sexual assault, sexual discrimination or any other type of harassment or discrimination is prohibited by the Student Sexual Misconduct Policy and by University Policy 106. It also is illegal. Retaliation occurs when a person has engaged in protected activity (such as reporting or filing a complaint of harassment, discrimination or participating in an investigation pertaining to such a complaint) known to the University and the University or a member of the University community takes action that disadvantages that person or which would discourage a reasonable person from complaining about, giving information about, or filing a report concerning harassment or discrimination. Prohibited retaliation is action that has occurred because of the complaint made or reported, information given, or due to the person's participation in an investigation of harassment or discrimination. If you reasonably believe you have been retaliated against, contact the University Title IX Coordinator at 885-273-7814 or Morgan Levy, Title IX Coordinator rochester.edu

Prevention...
The University of Rochester provides opportunities for all incoming and existing students and employees to participate in prevention and awareness training programs regarding rape, domestic violence, dating violence, sexual assault and stalking

Campus Sex Crimes Prevention Act...
In accordance with Federal and State law, the following notice is provided: Information about Level III sex offenders, if any, living or working in the Rochester area near or adjacent to our campuses will be provided by local police to University Public Safety and maintained in our various campus offices. For more detailed information about, and access to, New York's Sex Offender Registry, go to http://criminaljustice.state.ny.us/mnr/index.htm The Sex Offender Registration Act (SORA) assumes that information from the registry will be used responsibly to promote public safety. Information provided from the registry may not be used to commit a crime against a person listed in the registry, or to engage in illegal discrimination or harassment against such person.
Options for students...
The University has a number of resources available to support individuals who may have been subjected to rape, domestic violence, dating violence, sexual assault and stalking. These resources include access to mental and physical health providers as well as to procedures for adjudicating complaints of sexual harassment within the University and through the criminal justice system. Resources include:

Meeting with Morgan Levy, the University Title IX Coordinator to discuss the support services available to you and your options for filing a report. Meeting with the Title IX Coordinator does not obligate you to participate in an investigation or report the incident to the police (885-273-7814) Morgan Levy, Title IX Coordinator rochester.edu
Making a formal report to University Department of Public Safety (DPS) (885-275- 3333) DPS can help you file a formal report to the University about the incident. DPS can also assist you in making a report to the appropriate legal authority (Rochester Police; Monroe County Sheriff’s Office, etc) if you choose to do so. You can simultaneously report the incident to the University and the appropriate law enforcement agency for investigation and response. You can also choose to only report the incident to local law enforcement or only report the incident to the University.
If you make a report to the University, investigators will conduct an investigation, as appropriate, and send a report to the Center for Student Conflict Management (CSCM) if the allegation is against a student or the appropriate decision-making authority (outlined in University Policy 106) if the allegation is against a staff member, visitor, patient or guest. For more information about the process for bringing a complaint against a non-student, please see University Policy 106. The appropriate University official will contact you to discuss your options, including participating in the conduct process, connecting to resources available to support you, and planning a process for moving forward. Some things the University may be able to help arrange are:
Issuing Active Avoidance Orders if an individual's presence on campus poses a perceived or immediate threat to one's physical or emotional safety and well-being and/or sense of personal safety and security; the University can issue an Active Avoidance Order (AAO); AAOs are always issued to all involved parties, with the goal of defusing the situation by imposing restrictions that require all parties to actively avoid each other in all situations. This prevents communication between parties and stays in place indefinitely, or until a time when all parties, and the University, agree to void the order.
Helping Coordinate Alternative Housing, Transportation, and Classes. The University will discuss arranging alternative housing, transportation to and from campus, and classes when that support is appropriate.
Taking Interim Measures for an Alleged Perpetrator: The University can determine if interim measures need to be taken to or arrange alternative on or off campus housing, class schedules or other appropriate measures, including removing the possible viola-
tor from campus and/or classes or before the conclusion of the investigation.
Coordinating an Administrative Hearing (Student Perpetrator). When appropri-
ate, the CSCM will call for a complaint against a student to be resolved through the administrative hearing process. The administrative hearing process is conducted by specially trained hearing board officers who after reviewing all of the available in-
formation about the incident will determine, based on a preponderance of the evidence standard, whether or not a violation of the student sexual misconduct policy occurred.
File a report with the appropriate police department: DPS can help connect you to the appropriate law enforcement agency if you wish to report the incident to the police. Calling 911 to directly connect to local policy is an option as well. The police officers who respond may take a report and explain possible legal options including temporary and permanent orders of protections. You can choose to simultaneously report the incident to the University and the appropriate law enforcement agency for investigation and response.
— Have medical needs attended to (Strong Memorial Hospital 601 Elmwood Avenue) or another local hospital. DPS can help you find the hospital of your choice or arrange alternative care. Call 333 Morg.Levy@rochester.edu
— Contact with Melissa Kelley, Health Educator: (585-273-9727) USHS Health Promo-
tion, can meet with you to discuss your options and help connect you with additional resources as needed.
— File a proxy report. A proxy report allows you to let the University know that a sexual harassment incident happened without sharing the name of the victim. If you chose to file a proxy report, please fill out as much information as possible. You can reach the form online at http://publicsafety.rochester.edu/images/ProxyReport.pdf
— Do nothing. You may also make it known that you want nothing to be done with the situation right now. In situations where a victim indicates that they would not like the University to investigate or respond to the report of the incident the University will most often honor those wishes. There are however some circumstances, when concerns about the safety of the University community are raised by the report. In those circumstances the University will investigate and respond as appropriate and possible without the cooperation of the person who made the initial report.
While it is never too late to make a report to the University, your options to bring criminal charges may be limited if you delay reporting the incident. If you have been the victim of a sexual assault, we encourage you to visit a local hospital as soon as possible for a rape kit to preserve any evidence (It is best to visit a hospital im-
mediately after a sexual assault but within the first 72 hours of the sexual assault. Having evidence collected within 72 hours assures your right to decide at a later date whether you wish to go forward with the University's judicial process or with the criminal justice system).
Confidentiality...

All members of the University community are encouraged to report any instances or claims of sexual harassment, including claims of sexual violence or retaliation to the Title IX Coordinator. Responsible Employees who receive or learn of reports or concerns of discrimination, harassment or retaliation as defined within this policy must promptly (as soon as practical and no later than 48 hours) report to the University Title IX Coordinator. The term “Responsible Employee” refers to those employees who have a role that gives them the authority to address and/or remedy gender-based discrimination and harassment.

Responsible Employees at the University of Rochester include professional and student staff members in the Office of Residential Life, including resident advisors (RAs), community assistants (CAs), graduate head residents (GHRs), graduate community assistants (GCAs), and graduate housing assistants (GHAs). Other Responsible Employees include University Public Safety, the professional staff members in student life offices in each of the University’s schools, and the Deputy Title IX Coordinators at each school and within the Department of Athletics.

When such reports of sexual misconduct are received by Responsible Employees on behalf of the University, they are treated confidentially to the greatest extent possible and permitted by law.

As a community, we believe it is imperative that students and faculty be able to access support services offered by the University even if they do not wish to report the incident to the University. Students who wish to access University support services without making a report to the University can contact the University Health Service at 585-275-2662, the University Counseling Center at 585-275-9321, and University Chaplains at 585-275-9321. The staff members in these offices are not required to report the details of an incident to the Title IX Coordinator; however, they are asked to report a proxy report with information regarding the date, time and location of the incident as well as the type of conduct that occurred. The proxy report does not need to include any personally identifiable information regarding the individuals involved in the incident.

Hate crimes...

We are committed to protecting the rights and safety of University community members regardless of race, ethnicity, gender, religion, sexual orientation or disability. Incidents of harassment or assault will be responded to with seriousness and sensitivity. University policies direct faculty, staff, and students to treat all people with dignity and respect. New York State law also contains special provisions for acts of criminal misconduct “...that manifest evidence of prejudice based on race, religion, sexual orientation, or ethnicity...”

Hate crime statistics for 2011, 2012 and 2013...

The University received no reports of hate crimes in 2011 and 2012. In 2013 the University received one report of a hate crime. A patient in the hospital being guarded by City of Rochester Police Officers was charged with aggravated harassment in the 2nd degree for making innumerable harassing remarks, based on race and gender attributes, concerning one of the officers.

Hate Crimes Act of 2000...

**NY State Penal Law, § 485.00 Legislative findings...**

The legislature finds and determines as follows: criminal acts involving violence, intimidation and destruction of property based upon bias and prejudice have become more prevalent in New York state in recent years. The intolerable truth is that in these crimes, commonly and justly referred to as “hate crimes”, victims are intentionally selected, in whole or in part, because of their race, color, national origin, ancestry, gender, religion, religious practice, age, disability or sexual orientation. Hate crimes do more than threaten the safety and welfare of all citizens. They inflict on victims incalculable physical and emotional damage and tear at the very fabric of free society. Crimes motivated by invidious hatred toward particular groups not only harm individual victims but send a powerful message of intolerance and discrimination to all members of the group to which the victim belongs. Hate crimes can do and do intimidate and disrupt entire communities and vitiate the civility that is essential to healthy democratic processes. In a democratic society, citizens cannot be required to approve of the beliefs and practices of others, but must never commit criminal acts on account of them. Current law does not adequately recognize the harm to public order and individual safety that hate crimes cause. Therefore, our laws must be strengthened to provide clear recognition of the gravity of hate crimes and the compelling importance of preventing their recurrence.

Accordingly, the legislature finds and declares that hate crimes should be prosecuted and punished with appropriate severity.

**NY State Penal Law, § 485.10 Sentencing...**

1. When a person is convicted of a hate crime pursuant to this article, and the specified offense is a violent felony offense, as defined in section 70.02 of this chapter, the hate crime shall be deemed a violent felony of the first degree.
2. When a person is convicted of a hate crime pursuant to this article and the specified offense is a misdemeanor or a class C, D or E felony, the hate crime shall be deemed to be one category higher than the specified offense the defendant committed, or one category higher than the offense level applicable to the defendant’s conviction for an attempt or conspiracy to commit a specified offense, whichever is applicable.
3. Notwithstanding any other provision of law, when a person is convicted of a hate crime pursuant to this article and the specified offense is a class B felony:
   (a) the maximum term of the determinate sentence must be at least six years if the defendant is sentenced pursuant to section 70.00 of this chapter;
   (b) the term of the determinate sentence must be at least eight years if the defendant is sentenced pursuant to section 70.02 of this chapter;
   (c) the term of the determinate sentence must be at least twelve years if the defendant is sentenced pursuant to section 70.04 of this chapter;
   (d) the maximum term of the indeterminate sentence must be at least four years if the defendant is sentenced pursuant to section 70.05 of this chapter; and
   (e) the maximum term of the indeterminate sentence or the term of the determinate sentence must be at least ten years if the defendant is sentenced pursuant to section 70.06 of this chapter.

4. Notwithstanding any other provision of law, when a person is convicted of a hate crime pursuant to this article and the specified offense is a class A1 felony, the minimum period of the indeterminate sentence shall be not less than twenty years.

Bias Crimes...

New York law has special provisions for crimes that are committed or attempted because of a victim’s race, gender, national origin, disability, sexual orientation, or religion. More specifically, Section 485 of the New York Penal Law provides that:

- Under the law a person commits a hate crime when he or she commits a specified offense and either:
  1. Intentionally selects the person against whom the offense is committed or intended to be committed in whole or in substantial part because of a belief or perception regarding the race, color, national origin, ancestry, gender, religion, religious practice, age, disability or sexual orientation of a person, regardless of whether the belief or perception is correct; or
  2. Intentionally commits the act or acts constituting the offense in whole or in substantial part because of a belief or perception regarding the race, color, national origin, ancestry, gender, religion, religious practice, age, disability or sexual orientation of a person, regardless of whether the belief or perception is correct.

The law defines a “specified offense” to include many crimes defined under the Penal Law, including but not limited to murder, rape, sexual assaults, menacing and reckless endangerment. Attempt or conspiracy to commit these offenses may also constitute a hate crime. In general, classification as a hate crime increases the possible sentence that would be imposed on the specified offense if it did not otherwise meet the definition of a hate crime.

For the full text of the statute, which defines special offenses and provides sentencing information, see Section 485 of the New York State Penal Law.

Take action...

The University-wide Advisory Committee on Campus Safety is composed of students, faculty, and staff appointed by the President of the University. Its goal is to help monitor and guide the University’s programs to enhance safety on campus. The committee is responsible for reviewing campus public safety policies and procedures, making recommendations, and submitting annually, a report of its activities and progress to the President.

You can help make a difference. If you get involved and stay informed you are taking an active role in maintaining your personal safety. Make sure you look for information in the form of safety bulletins, emails and faxes sent to departments. For information visit the Public Safety website at www.publicsafety.rochester.edu. Your participation, comments, and suggestions are welcome as we strive to make a safe learning environment for everyone. Drop a line to the Campus Safety Advisory Committee at ThinkSafe@security.rochester.edu.
Emergency #’s - Safety Resources
For a campus emergency: Pick up a Blue Light Emergency Phone, or Dial x13 from any other University phone, or Dial #413 from AT&T or Verizon cell phones in the Rochester area.

Public Safety
- Public Safety/Fire/Ambulance Emerg x13
- Non emergencies 585-275-3333
- Medical Center Office 585-275-2221
- Administrative & Patrol Staff 585-275-3340
- Special Events 585-275-1087
- Lost/Found Property 585-275-2952
- Victim Assistance 585-275-2000
- Information 4, info@publicsafety.rochester.edu

ID Services
- Manager 585-273-2000
- MC Office 585-273-2000
- RC/ESM ID Station 585-275-3775
- University Telephone Bulletin 585-275-6111

University Health Service (UHS)
(Recorded message on phone for after-hours care)
- Medical Center Office 585-275-2662
- River Campus Office 585-275-2662
- Eastman School Office 585-274-1230
- Health Promotion Office 585-273-5773
- University Counseling Center (UCC) (Recorded message on phone for after-hours care) 585-273-3113
- Employee Assistance Program (EAP) 585-477-0432
- Environmental Health & Safety 585-275-3241
- Life Line 585-275-9731
- RESTORE (formerly Rape Crisis) 585-746-2777
- Safe Journey 585-423-1980
- Alternatives for Batterer Women 585-312-7333
- NYS Sex Offender Registry Information Line 1-800-262-3257 (Go to http://criminaljustice.state.ny.us/nys/offlinform/to learn the criteria for using the information line.)
- NYS Anti-terrorism line 1-800-SAFEYNS 1-800-723-3067
- Dept. of Psychiatry (Alcohol and Drug) Dependency Program 585-275-3181

Dean of Students & Student Services Offices
- River Campus 585-275-4085
- School of Medicine 585-275-8537
- Eastman School of Music 585-274-1106
- Simon School 585-273-8163
- School of Nursing 585-273-2372
- Warner School 585-273-0880

Parking Services
- River Campus 585-275-3983
- Medical Center 585-273-4924
- Eastman School of Music 585-274-1085
- Medical Center Parking Garage 585-273-4226

Title IX Coordinator
585-275-7814

University Intercessor
585-275-5931

Campus Safety Advisory Committee
585-275-5649

FALL 2014 THINK SAFE

Making yourself safe in an emergency...
Before something happens, plan how you would react in different situations. What if you are being followed?
- Stay calm and look confident.
- Join a nearby group of people.
- Let the person know you know they are there. Look over your shoulder, but don’t engage in conversation.
- Cross the street. Vary your pace, or change direction.
- Stay in well-lit areas.
- Try to get to an open building and call Public Safety at x13 or pick up any Blue Light Emergency Phone, or Dial #413 from AT&T or Verizon cell phones in the Rochester area.

If your wallet or hand bag is forcibly taken, give it up rather than risk personal injury.

Missing persons/violent felonies...
We strive to maintain a safe and secure environment by working with our community on protective measures to prevent violent crimes, to stop violent crimes in progress, and to facilitate follow-up care and service to victims. For these reasons, we take seriously all reports or inquiries related to the prospect of someone in our community thought to be missing. We will immediately file an incident report and coordinate our staff efforts with the appropriate law enforcement agency in an effort to locate the person or initiate a follow-up investigation.

Well-prepared individuals take the time to share travel or extended absence plans with trusted family, friends or roommates, including changes. Frequently, first reports of a missing person are due to a change in plans unknown to those who care about you. Be considerate of persons who participate in your individual personal safety plan, and notify them of your schedule changes. Then, if an accident or other untoward event occurs, those you have entrusted can be of prompt help to respond efforts attempting to render aid.

Building access...

Residence halls: University residence halls are locked 24 hours a day. Only students with ID cards and their guests may enter. Remember not to prop doors open – you never know who will come in behind you.

University buildings:
- Some buildings, such as the Laboratory for Laser Energizers, are off-limits to anyone except authorized staff. Increasingly, areas in the Medical Center and the Simon School require ID cards for access. Other buildings are kept open during regular business hours, but are locked at night, according to scheduled hours.

Hazing...
Hazing violates University policy and demeans our principle of treating others with dignity. And, it is against the law in New York. Victims have the right to report instances to campus authorities and to the police.

If you participate in hazing, you could find yourself involved in civil and/or criminal actions (at the state or federal levels), as well as the University’s student judicial system. The NY State Penal Code defines hazing as occurring when, “in the course of another person’s initiation into or affiliation with any organization, he intentionally or recklessly engages in conduct which creates a substantial risk of physical injury to such other person or a third party and thereby causes injury.” This is a class A Misdemeanor. Minor acts are classified as violations, but with possible fines and jail time. Under federal law, certain actions could even be viewed as a violation of civil rights.

The University defines hazing as any activity related to joining, or ongoing membership in, any organization, which intentionally or recklessly creates a situation that can reasonably be expected to cause physical or psychological injury, discomfort, embarrassment or degradation. Note that a person’s willingness to participate in the activity does not keep it from counting as hazing. Some examples of hazing include (but are not limited to) activities that cause excessive fatigue, forced consumption of any kind, or actions that interfere with the pursuit of ordinary activities. Scavenger hunts and road trips may constitute hazing, and therefore require explicit and prior approval of the appropriate director or dean.

Violations are referred to and reviewed by the Judicial Officer and other University faculty and administrators. Conviction under the NY Penal Code could result in a fine of up to $1,000 and/or a sentence of imprisonment of up to one year. Civil financial judgments could result from private lawsuits.

Don’t take a chance...
If you must walk alone, walk briskly on well-lit paths in areas where you have the greatest chance of seeing other people. Walk confidently, be alert and aware of your surroundings. Try to avoid habs that obstruct your vision, or earphones that impair your hearing. Limit public display and use of personal electronic devices. And finally, carry only the cash and credit cards you need.

Weapons policy...
The University is committed to maintaining a safe and secure environment in which to conduct educational and research activities. This requires minimizing the risk of injury or death associated with intentional or accidental use of weapons.

Students: Students are not permitted to possess or imply possession of a weapon anywhere on property owned, leased or controlled by the University of Rochester. A weapon is any instrument that is used to inflict physical harm, is intended to be used to inflict harm, or could reasonably cause fear of infliction of harm, including any item that may be deemed a weapon under applicable law.

Examples include, but are not limited to pistols, revolvers, shotguns, rifles, firearms, stun guns, BB or pellet guns, tasers, bows and arrows, and other instruments that launch projectiles, including electric dart guns and paintball guns, as well as parts or ammunition relating to any of the above; martial arts tools; brass knuckles; daggers, swords, and knives (including Swiss Army knives); bombs, grenades, mines, explosives, or incendiary devices (which can include ignition devices and aerosols). A discontinued weapon still counts as a weapon.

The determination of whether an item is considered a weapon for the purposes of this policy will be made on the totality of the circumstances surrounding the item’s possession and use. For example, an ordinary kitchen knife used for food preparation would not be considered a weapon in connection with that use. If there are questions about whether a given item counts as a weapon, students should contact the Center for Student Conflict Management for clarification before bringing the item to campus.

Faculty and staff:
No weapons are allowed (firearms, BB or pellet guns, double-edged knives, bows and arrows, stun guns, paintball guns and the like) are allowed on University property. If a weapon is discovered, Public Safety staff will confiscate it and turn the item over to the appropriate law enforcement agency.

Possession could result in arrest, suspension, or expulsion from school, and/or termination of employment.
New York State Information Security Breach Notification Act...

Due to increasing numbers of identity theft crimes, New York State has enacted an Information Security Breach Notification law. This law requires notification to any individual residing in NY State whose private information has been breached. Private information is defined as personal information that consists of social security number, driver’s license number or non-driver identification card, or account number, credit or debit card number (in combination with password or access code). Private information does not include information publicly available from federal, state or local government records. A breach of private information can occur if someone successfully hacks into a database or by the loss or theft of a computer, laptop, personal digital assistant, smart phone, thumb drive, etc. that contains private information.

The best way to lessen the likelihood of having private information lost or stolen is to minimize copying private information to your local system, especially on portable devices, which can be misplaced or stolen easily. If you must store private information, always be sure that it is encrypted.

If you become aware that any system containing this data has been compromised, call your information systems support staff (IT Help Desk, etc.). If you experience a loss or theft of a device that contains private information, please notify your site’s facility security staff (University Public Safety, other law enforcement, etc.). Because notification is required to each individual whose private information has been lost or stolen, you will be asked to provide the names and other identifying information of anyone whose information was on your device. If appropriate to your circumstances, contact your Privacy Officer and HIPAA Security Officer who will help to determine the need to notify affected individuals.

Departments located off site can use the Satellite Info Breach Report Form (pdf download available at www.publicsafety.rochester.edu/images/SatelliteBreachReport.pdf) to report the loss to University Public Safety.

Resources...

Resources for students, staff, and faculty dealing with sexual harassment and/or sexual assault. Individuals affected by addiction are encouraged to seek appropriate treatment. Numerous resources are available to obtain necessary assistance in either case.

University Public Safety

For emergencies 911, or #411 from AT&T or Verizon cell phones in the Rochester area. For other concerns 585-275-3333

Victim Assistance 585-275-2090

http://www.publicsafety.rochester.edu

Victim Assistance

Explains your options, helps you file a formal complaint, serves as a link to other professionals or community agencies as needed.

University Health Service (UHS)

Medical Center Office 585-275-2062

River Campus Office 585-275-2062

Eastman School Office 585-279-1230

Provides medical care, testing, and preventive medicine for pregnancy and sexually transmitted diseases, and advice about substance abuse by appointment.

Dean of Students Offices

River Campus 585-275-4085

School of Medicine 585-275-4337

Eastman School of Music 585-274-1106

School of Nursing 585-275-2372

Warner School 585-275-0880

Simon School 585-279-8683

Provides students with assistance in dealing with personal concerns and offers referrals for treatment.

University Counseling Center

585-275-2220

Provides programs that address personal concerns, drug/alcohol awareness, and workplace safety. They advise officers on crime prevention through environmental design techniques.

UHS Health Promotion

585-273-5775

http://www.rochester.edu/uhs

Offers programs and services for students who want to learn more about their own use of alcohol and other drugs, reduce or discontinue their use, or have concerns about a friend or family member’s use.

The Peer Health Advocacy Program consists of two credit-bearing courses (HE 456, 2617) in which students learn how to prevent alcohol/drug-related problems, sexual risk-taking, and other health concerns. Social Host Training workshops are offered by request to student groups hosting campus events where alcohol is available. One-on-one assessment and feedback sessions (BASHC) are offered by appointment with the health educator.

Educational resources...

The University offers educational programs to promote awareness and prevention of sexual assault and abuse of alcohol and other drugs.

Title IX Coordinator 585-275-7814

Offers programs on all aspects of sexual harassment and sexual assault to student groups, employees, faculty, and departmental representatives.

Public Safety Crime Prevention

585-275-2220

Provides programs that address personal safety strategies, date rape and sexual assault, drug/alcohol awareness, and workplace safety. They advise officers on crime prevention through environmental design techniques.

Health and Safety Information Tables...

New York Law (The Kerry Rose Fire Sprinkler Notification Act of 2013) requires the University to provide all students residing in college-owned or operated housing with a description of the housing facility’s fire safety system. This notice is intended to provide that description.

Fire Safety Information Tables...

<table>
<thead>
<tr>
<th>Residential Life Fire Log Statistics</th>
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<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Event Type</th>
<th>Cause</th>
</tr>
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<tbody>
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<td>3/22/2013 16:22</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>$0-$99 Lamp fell on bed</td>
</tr>
<tr>
<td>2/16/2013 06:22</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>$0-$99 Discarded cigarette in trash can</td>
</tr>
<tr>
<td>5/7/2013 18:42</td>
<td>1</td>
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<td>0</td>
<td>$0-$99 Burnt paper</td>
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</tr>
</tbody>
</table>

Available for University staff and faculty to discuss their rights, as well as University policies and grievance procedures.

University Counseling Center

585-275-3113

Provides short-term psychotherapy and 24-hour on-call service.

Alcohol and Drug Dependency Program

585-275-3681

Treats patients with alcohol and drug problems.

National Council on Alcoholism and Drug Dependency (800) 622-2255

Rochester Area 585-420-8000

Alcoholics Anonymous 585-232-6720

Al-Anon and Al-Ateen 585-288-0540

Published by University Public Safety at the University of Rochester, 2014.
Fire Safety Annual Report 2014

Fire safety policies...

Fire safety is very important to the University community. All University owned buildings are subject to periodic fire safety inspections by the University Fire Marshal, the New York State Office of Fire Prevention and Control and other regulatory agencies. For additional information on fire safety policies please go to http://www.safety.rochester.edu/homepage.html. Most fire-related emergencies can be avoided by practicing fire safety, including avoiding the non-approved items and appliances below.

Non-Approved Items (generally, items that can produce enough heat to start a fire or used improperly, or act as sources of fuel in case of fire) Including but not limited to:

- Candles, lanterns, lamps or any other item that produces an open flame
- Tea, incense or any other item that burns or smokers when used
- All flammable materials (gas, lighter fluid, charcoal, propane, solvents, etc.)
- All items powered by combustible fuels (such as motorcycles)
- All fireworks, explosives, etc.
- All corrosive (or poisonous) chemicals and hazardous materials
- All lightweight extension cords or multi plug outlet adapters
- Heavyweight power strips or extension cords without safety circuit breakers, flexible (twisty) power strips
- Multiple approved power strips connected together (‘chaining’)
- All cords extended through walls, ceilings, affixed to walls, under floor coverings, across corridors, etc.
- Curtains/drapes
- Anything covering ceilings (tapestries, banners, posters, nets or other combustible materials)
- All decorations covering more than 20% of walls (tapestries, banners, posters or other combustible materials)
- Crepe paper, plastic or Mylar decorations, ribbons, streamers, etc.
- Combustible materials as door decorations covering more than 20% of doors total
- Runners, doormats, or other combustible floor coverings in hallways and suite corridors
- All standard and ‘rope type’ decorative lighting (Christmas, chili pepper, etc., lights)

Non-Approved Appliances (generally, devices with open elements or that can produce enough heat to start a fire if used improperly) Including but not limited to:

- George Foreman grills or similar cooking appliances
- Toasters, portable or toaster ovens, etc. (except in designated cooking areas)
- Hotplates, electric skillets, crock pots, etc.
- Combination microwaves with broiling elements
- Submersed coil water heaters
- BBQ grills, smokeless indoor grills, or open flame devices (charcoal, gas or other fuel)
- Personal lighting that has an upward facing lamp (regardless of protective cover or bulb type)
- Personal lighting that has movable parts (arms) that lamp can be faced upward
- Non-UL safety approved electric powered appliances
- All portable heating devices (space heaters of any type)

Residential Fire Alarm System Information

The University has two basic designs of fire alarm systems in its residential housing. For residential housing that has a fire sprinkler system installed as described in the information table, smoke detector activation in a student room results in ‘local’ alarm for notification of the room occupants and an electronic signal is automatically sent to the Department of Public Safety, which can alert the fire department.

For residential housing that does not have a fire sprinkler system (University Park and Whipple Park Apartments) a more sophisticated smoke detector is installed which senses heat and smoke separately. Activation of the heat sensor activates the building alarm and sends a fire alarm signal to Public Safety. Activation of the smoke sensor sends an alarm signal to Public Safety, but also activates a ‘local’ alarm to alert the room occupants.

The Graduate Maisonneves are equipped with battery operated smoke detectors that will alert the unit occupants only. Smoke detectors that are located in common spaces (i.e. basements, common hallways) in all buildings, except Graduate Maisonneves, and all sprinkler system activations in those buildings equipped with sprinklers, activate the building fire alarm system to alert all occupants and transmit a signal to Public Safety.

Fire evacuation policy...

RACE to Fire Safety

Rescue and Relocate anyone in immediate danger

Activate the building fire alarm. Fire alarm pull stations are usually located near exits and stair entries. Call Public Safety at x31 if it can be done quickly and from a safe location.

Go to the fire by closing all doors. Close the door to the room where the fire is located.

Evacuate the building immediately.

Before opening any doors, feel the door with the back of your hand. If it feels hot, do not open it. If it isn’t hot, brace yourself against the door, open it slightly, and if heat or heavy smoke is present, close the door and leave by an alternate exit.

As you leave your room, close the room door; making sure you have your keys with you (heavy concentration of smoke may make your return necessary). If there is smoke or heat, crawl close to the ground. If there is heavy/thick smoke in the hallway, stay in your room, close the door and call x31 for help and stay near the window.

Do not take time to collect jewelry, money or other valuables. They can be replaced—your life can’t!

Do not attempt to use elevators to evacuate the building.

Do not attempt to use a fire extinguisher to put out the fire unless the building fire alarm has been activated to alert others, Public Safety has been notified, you have received annual specific training in the use of a fire extinguisher, you know what is burning and what type of fire extinguisher to use. The fire is small—perhaps no larger than a wastebasket. The fire is not spreading rapidly and there is no toxic smoke present. You know the fire extinguisher is fully charged and there is an escape exit or route behind you.

As you evacuate the building, do so in a calm and orderly fashion. Walk, don’t run.

Keep conversation level down.

After exiting the building, proceed immediately to your designated assembly area. Remain there until released. Stand well clear of the building to allow manoeuvring of emergency apparatus and emergency personnel.

At the assembly area, be as calm as possible and cooperate with Residential Life staff as they attempt to determine if everyone is out of the building.

Do not re-enter the building without direct authorization by a senior Residential Life staff member or a campus public safety officer.

It is the responsibility of all faculty, staff, students or visitors to report all fires (no matter how small or if they are extinguished), dangerous situations or other emergencies to Public Safety by calling x31 or #x313 from a AT&T or Verizon cell phones.

For additional information on residential fire evacuation policy please go to http://www.safety.rochester.edu/fire/ResLifeGuidelines.html.

Fire Safety Education and Training Programs

The Fire Marshal’s Office will tailor a fire safety program for any student, faculty or staff group. Some examples of current fire safety programs available include Residential Life staff, Dining Services, Public Safety, Laboratory, Faculties and Services, Fraternity Houses, and Health Care. To schedule a fire safety training session, please call the UR Fire Marshal’s Office at 385-277-3243.

The fire safety programs are designed to train individuals on the University’s fire response procedures, fire safety policies, fire extinguisher operation, and resident advisors on smoke movement and obscuration. All students are also given literature prior to the school year on our fire safety policies and prohibited items. Fire safety training is conducted by the University Fire Safety staff out of Environmental Health & Safety who are experienced in fire safety matters.

Tampering With Fire Safety Devices and Equipment

Fire alarm systems, sprinkler systems and other fire/life safety equipment are provided in your building for occupant safety, accident prevention. Tampering with any of these may seriously reduce the level of protection afforded by alarm systems, automatic sprinklers, extinguishers, detectors, etc. and is prohibited and illegal.

Future Plans For Fire Safety Improvements...

The University recognizes fire sprinklers in our residence halls as an investment in the safety of our students. We just completed a multi-year fire safety program upgrade that installed state of the art intelligent fire alarm systems in all residential housing except the Graduate Maisonneves, and complete quick response sprinkler systems in all our residential housing except the Graduate Maisonneves, University Park and Whipple Park Apartments. Future plans for fire safety improvements are to focus on enhancing fire safety educational training programs.

Smoking policy...

All College housing is smoke free. If you or your roommate chooses to smoke, it must be 30 feet from any building. We still ask you to indicate your smoking status and preference for a smoking or nonsmoking pairing on the housing application.